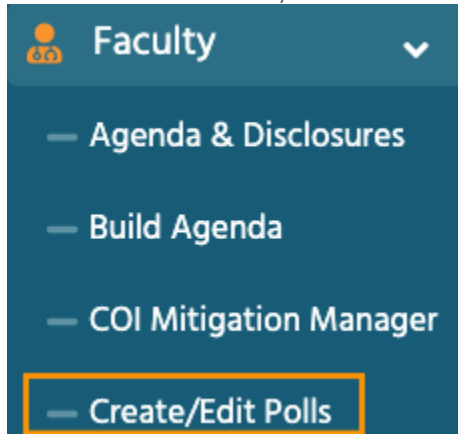


## Create/Edit Polls

**Create/Edit Polls** allows a Pre/Post-Test to be created for comparative analysis, as well as Post-Tests for polling purposes if comparative analysis is not needed.

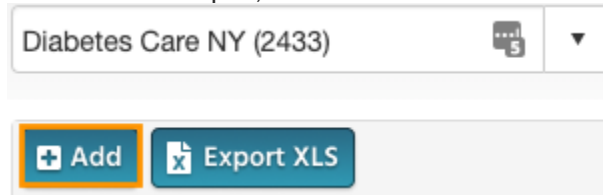
To access this screen, from the Main Menu, go to **Faculty > Create/Edit Polls**.



1. Enter an activity name in the activity drop-down box.

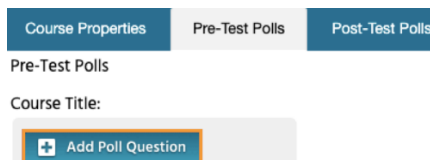
A white input field with a dropdown arrow on the right. The text inside the field is 'Diabetes Care NY (2433)'. To the right of the text is a small icon of a speech bubble with the number '5' inside.

2. To create the poll, click the **+Add** button.

A screenshot showing the same activity drop-down box as in step 1. Below it are two buttons: a blue button with a white plus sign and the text '+ Add', and a blue button with a white document icon and the text 'Export XLS'. The '+ Add' button is highlighted with a yellow rectangular border.

3. A new screen will display. On the **Course Properties** tab, enter the **Title** of the poll, select the **Activity**, select the **Session**, enter the **Author**, select a **Minimum Pass %** (default is set to 90%), and enter in a poll **Description**. Once completed, click the **Save** button.

4. To create a Pre-Test poll, click the **Pre-Test Polls** tab and then click the **Add Poll Question** button.

A screenshot of a web interface. At the top, there are three tabs: 'Course Properties', 'Pre-Test Polls', and 'Post-Test Polls'. The 'Pre-Test Polls' tab is selected and highlighted in blue. Below the tabs, the text 'Pre-Test Polls' is displayed. Underneath, it says 'Course Title:'. Below that is a white input field with a dropdown arrow on the right. The text inside the field is 'Add Poll Question'. The input field is highlighted with a yellow rectangular border.

5. Enter the poll question in the WYSIWYG editor. (acronym for what you see is what you get)

6. If the Pre-Test poll will be graded, check the **Is this a graded poll?** button and then mark the correct answer selection. Once the poll question and answer selections have been entered, click the **Save** button.

7. Repeat this process until all Pre-Test poll questions have been entered. Once completed, click the **Post-Test Poll** tab and enter the Post-Test polling questions and answer choices following the same steps to create the Pre-Test poll.

If a Pre/Post-Test poll will not be created for comparative analysis, users are able to create a Post-Test poll only.

Once completed, the poll will display on the main screen. The poll may be viewed by clicking the title. Delete the poll by clicking **Delete**, edit the poll by clicking **Edit**, or export to an XLS file.

## AUDIENCE RESPONSE ONLY THROUGH MOBILE APP

The **Audience Response** menu option allows attendees to respond to poll questions during a live activity.

1. Tap the **Audience Response section** to view a list of registered activities. Users who are not registered for the activity will not see the activity within the available poll list.

2. Tap the activity name, and the current poll will display. Graded poll questions must be answered to see the results. Non-graded poll questions can be left unanswered.

The image displays two side-by-side screenshots of a mobile application interface. Both screenshots feature a blue header with the name 'Paul Carpenter, PhD' and a question mark icon. Below the header is a navigation bar with a home icon and the text 'Home / ARS / Event Polls'. The left screenshot shows a poll titled '20th Annual Primary Care Update : X-Ray Interpretation Skills Workshop (Tuesday)'. The question is 'Describe the findings.' with four radio button options: '1. Lytic lesion left frontal bone', '2. Sclerotic lesion right frontal bone', '3. Air-fluid level in the right maxillary sinus', and '4. Normal study'. A red note below the options states 'This poll question will be graded.' and a blue 'Submit Response' button is at the bottom. The right screenshot shows a poll titled '20th Annual Primary Care Update : Abnormal Uterine Bleeding'. The question is 'All of the following are clinical considerations in ovulatory AUB in reproductive age women EXCEPT:' with five radio button options: '1. Cervicitis', '2. Pregnancy', '3. Fibroids', '4. PCOS', and '5. Endometrial Polyp'. A blue 'Submit Response' button is at the bottom, and a link 'Skip Voting - View Poll Results' is visible in the bottom right corner.

3. Tap the **Submit Response** button to see a live chart of poll results by poll question. When the Administrator displays the next poll question, the app will automatically display the new question to users.

