



CME ACTIVITY PLANNING FORM - SAMPLE FOR RSS CME PROG. DIR./COORDINATORS FOR ONE ON ONE MEETING - TO BE DELETED* - 9/20/2022

Planners and Faculty

Planning Committee and Faculty/Speakers

Complete the table below for each person on the planning committee and for each faculty/speaker. Include email, full name, degree, profession and their role on the planning committee.

Instructions: The fields in red are required. Enter a valid email address first. If the email address belongs to a user with an active account, we will populate any completed information from their profile. If they have a disclosure on file that is valid for the activity, the Disclosure field will contain that information. If it is blank, they either do not have a disclosure, or their most recent one is invalid for this activity. The system will email them a request to update or complete their disclosure.

Note: after you save this form, it does not automatically update as Planners/Faculty complete their disclosures. To trigger an update, click the green plus sign on one of the Planner/Faculty sections below to create a new section. Enter a fake email address and click Tab - this will trigger the rule to run again and check for updated disclosure information. Once updated, you can click the red minus sign to remove the section with the fake email address, then click Save and Continue to save the updates.

To add more planners or faculty, click the green plus (+) sign. To remove a planner or faculty, click the red minus (-) sign.

| | |
|---|--|
| ▼ Qualified Planner - + | |
| Email | First and Last Name |
| <input type="text" value="phoenix.enkieluna@providence.org"/> | <input type="text" value="Phoenix Enkieluna"/> |
| Degree | Profession |
| <input type="text" value="MD"/> | <input type="text" value="Physician"/> |
| Title | Department or Affiliation |
| <input type="text"/> | <input type="text"/> |

Role in Planning Content

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?
 Yes No

i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information
Nothing to disclose - 02/22/2022 - 2022-02-22

Qualified Planner [-] [+]

Email: First and Last Name:

Degree: Profession:

Title: Department or Affiliation:

Role in Planning Content

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?
 Yes No

i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information

Qualified Planner [-] [+]

Email: First and Last Name:

Degree: _____ Profession: _____

Medical Staff of Saint John's Health Center Continuing Education

Degree: MD | Profession: Physician

Title: Chair | Department or Affiliation: Medical Education Committee

Role in Planning Content: Other Planning Committee Member

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?
 Yes No

i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information: Nothing to disclose - 09/07/2022 - 2022-09-07

Qualified Planner

Email: Phoenix.Enkieluna@providence.org | First and Last Name: Phoenix Enkieluna

Degree: MD | Profession: Physician

Title: Committee Member | Department or Affiliation: Medical Education Committee

Role in Planning Content: Other Planning Committee Member

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?
 Yes No

i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information: Nothing to disclose - 02/22/2022 - 2022-02-22

Qualified Planner

| | |
|---|--|
| Email | First and Last Name |
| <input type="text" value="gfeldman@pacificarthritis.com"/> | <input type="text" value="Gary Feldman"/> |
| Degree | Profession |
| <input type="text" value="MD"/> | <input type="text" value="Physician"/> |
| Title | Department or Affiliation |
| <input type="text" value="Committee Member"/> | <input type="text" value="Medical Education Committee"/> |
| Role in Planning Content | |
| <input type="text" value="Other Planning Committee Member"/> | |
| Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only? | |
| <input type="radio"/> Yes <input checked="" type="radio"/> No | |
| <p>i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.</p> | |
| Disclosure Information | |
| <input type="text" value="Speakers Bureau-Amgen, Inc. (Relationship has ended) Speakers Bureau-Janssen (Any division) (Relationship has ended) - 08/09/2022 - 2022-08-09"/> | |

▼ Qualified Planner - +

| | |
|---|--|
| Email | First and Last Name |
| <input type="text" value="Martha.Foster@providence.org"/> | <input type="text" value="Marty Foster"/> |
| Degree | Profession |
| <input type="text" value="BS"/> | <input type="text" value="Non-Physician"/> |
| Title | Department or Affiliation |
| <input type="text" value="Committee Member"/> | <input type="text" value="Medical Education Committee"/> |
| Role in Planning Content | |
| <input type="text" value="Other Planning Committee Member"/> | |
| Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only? | |
| <input checked="" type="radio"/> Yes <input type="radio"/> No | |
| <p>i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.</p> | |
| Disclosure Information | |
| <input type="text"/> | |

Qualified Planner

Email: First and Last Name:

Degree: Profession:

Title: Department or Affiliation:

Role in Planning Content:

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?
 Yes No

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Disclosure Information

Qualified Planner

Email: First and Last Name:

Degree: Profession:

Title: Department or Affiliation:

Role in Planning Content:

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?
 Yes No

i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information

Qualified Planner

Email: First and Last Name:

Degree: Profession:

Title: Department or Affiliation:

Role in Planning Content:

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?

Yes No

i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information

Nothing to disclose - 08/11/2022 - 2022-08-11

Qualified Planner

Email: First and Last Name:

Degree: Profession:

Title: Department or Affiliation:

Role in Planning Content:

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?

Yes No

yes

no

The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information

Qualified Planner

Email: Peggy.Mooney@providence.org
First and Last Name: Peg Mooney

Degree: BS
Profession: Non-Physician

Title: Committee Member
Department or Affiliation: Medical Education Committee

Role in Planning Content: Other Planning Committee Member

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?
 Yes No

The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information

Nothing to disclose - 06/20/2022 - 2022-06-20

Qualified Planner

Email: Mehran.Movassaghi@providence.org
First and Last Name: Mehran Movassaghi

Degree: MD, MBA
Profession: Physician

Title: Committee Member
Department or Affiliation: Medical Education Committee

Role in Planning Content: Other Planning Committee Member

Find Disclosures

- Basic Information
- Planners and Faculty**
- Gap and Needs
- Objectives and Learning Outcomes
- Commercial Support
- Commendation Criteria
- Signatures
- Files - upload/download
- Comments
- Return To Applications List

Approval

Instructions: Click the sections of the application to review. Add comments below. Supporting files may have been uploaded and if so, are available in the File uploads area.

Approve
 Reject

Save

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?

Yes
 No

i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information

Nothing to disclose - 08/22/2022 - 2022-08-22

Qualified Planner

Email: First and Last Name:

Degree: Profession:

Title: Department or Affiliation:

Role in Planning Content:

Will this faculty/planning committee member be limited to a non-clinical (i.e., communication, leadership, ethics, etc.) subject only?

Yes
 No

i The disclosure field below is for use by the system and is not editable, please do not attempt to enter information into the field.

Disclosure Information

Nothing to disclose - 08/31/2022 - 2022-08-31

Save and Continue

Administration

Medical Staff Services - Continuing Medical Education

2121 Santa Monica Blvd.

Santa Monica, CA 90404

Tel. (310) 829-8290

Email: MedicalStaffServices2@providence.org

[Submit Application >](#)

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The Medical Education Committee of Saint John's Health Center is the sole governor of the Continuing Medical Education Program – *"Physicians helping Physicians"*

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