



## CME ACTIVITY PLANNING FORM

Complete the various sections of the application and scroll to the bottom of each form and click Save. Note that you will need the email addresses of any planners/faculty you identify in the application. The forms can be edited as needed until all required information is entered. When finished, click the 'Submit For Review' button to send it for review and possible approval. Review times vary and you will be contacted via email.

Find Disclosures

- Basic Activity Information
- Planners and Faculty
- Gap and Needs
- Objectives and Learning Outcomes
- Commercial Support
- Commendation Criteria
- Signatures
- Files - upload/download
- Comments
- Return To Applications List

### Basic Information

Specify the following for your activity

Activity Name: ⓘ

Sample for RSS CME Prog. Dir./Coordinators for One on One Meeting - To Be Deleted\*

Select all that apply: ⓘ

- ACCME (Physicians)
- Non-Accredited
- Other

Activity Type: ⓘ

Directly Provided - Regularly Scheduled Series

Activity Format: ⓘ

- Live Activity
- Journal-based CME activity
- Manuscript review activity
- Internet point-of-care activity
- Other
- Enduring Material
- Test-item writing activity
- PI CME activity
- Learning from teaching

If other format, please specify:



Hybrid: Virtual-Zoom & in Person (Covid-19 precautions)

Does the content of this activity contain clinical or non-clinical (i.e. leadership, communication, ethics, professional responsibilities, etc.) or a combination of both?

- Yes, Clinical
- No, Non-Clinical
- Combination of Both

Next


Department 

 Surgery 

Synopsis (short description shown on listing pages - 300 character max):

This is an XZy tumor board designed to review difficult cases ....

Character Count: 66

Activity Description (shown on detailed course page and marketing materials): 


This XZy tumor board specializes in difficult cases reviewed in a multidisciplinary...


Annual Report Description:

Copy description from above...

Type of Credit Requested: 

- AMA PRA Category 1 Credits™
- Non-Physician Attendance
- General Attendance

Enter the number of credits or contact hours that you are requesting to be awarded to the activity (enter 0 if none): 

 1

### MOC



Provides MOC? 

- Yes
- No

### Location and Dates/Times of Activity

**Please complete the fields below based on where your meeting/activity will be held.**


Location (building/facility/hotel/conference room/online) *select Online for Enduring Materials:* 

 Saint John's Health Center 

City: 

Santa Monica

State:

CA 

Country:

 UNITED STATES 

Activity Start and End Dates

*For Regularly Scheduled Series, the Start and End date should be the same date. You will set a recurrence pattern below to indicate the frequency the RSS will occur.*

Series Start Date: 09/20/2022  
Series End Date: 09/20/2022

Activity Start and End Times

Start Time: 08:00 AM  
End Time: 09:00 AM

Time Zone: (GMT -8:00) Pacific Time (US & Canada)

**RSS Details**

Series Type:  Grand Rounds  Case Conference  Journal Club  
 Tumor Board  Other

If other series type, please specify:

RSS Frequency:  Weekly  Monthly

How many weeks between recurrences?  
1

Which day(s) of the week?  
 Sunday  Monday  Tuesday  Wednesday  
 Thursday  Friday  Saturday

If other frequency, please specify:

**Target Audience**

Activity Professions:

<input type="checkbox"/> Doctor of Dental Surgery	<input type="checkbox"/> Doctor of Medicine in Dentistry
<input type="checkbox"/> Doctor of Podiatric Medicine	<input type="checkbox"/> Non-Physician
<input type="checkbox"/> Nurse Practitioner	<input type="checkbox"/> Philosophical Doctor
<input type="checkbox"/> Physician	<input type="checkbox"/> Physician Assistant
<input type="checkbox"/> Registered Nurse First Assist	

To select all Specialties, check the checkbox below:

All Specialties

Save and Continue

Administration

Medical Staff Services - Continuing Medical Education  
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Email: [MedicalStaffServices2@providence.org](mailto:MedicalStaffServices2@providence.org)

[Submit Application >](#)

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